

## Business Data Analyst – Information Services

This full-time position reports to the Business Applications Manager and is located at the Electric Center, 1200 Fort Vancouver Way, Vancouver, WA 98663.

### WHAT YOU WOULD DO:

The Business Data Analyst is a key resource between Information Services and internal end users for the Utility's financial system. They will ensure the efficient and stable functioning of the financial system by providing training to end users, working with vendors, and various Information Services departments.

- Manage user accounts, security roles, and permissions to ensure data integrity and compliance.
- Work across organization to understand business requirements and propose recommended solutions.
- Support, maintain, and configure the financial system to align with business unit requirements and business processes.
- Develop and implement workflows, business rules, and customizations to optimize performance in support of business unit objectives.
- Monitor system performance, proactively troubleshoot system issues, and implement performance optimization in coordination with customer and Information Services' personnel.
- Plan, communicate, and execute the review and installation of patches, updates, and service packs for the financial system.
- Develop and deliver training to enhance customer proficiency with the financial system.

### QUALIFICATIONS:

Associates degree with four years of relevant work experience. Bachelor's degree in technology field, business or finance with four years' progressive work experience is preferred. Microsoft Dynamics 365 Fundamentals preferred. Successful candidates must demonstrate the ability to communicate effectively with internal and external customers, possess strong analytical skills to interpret, assess, and resolve business process and system related issues. Excellent organizational skills, including working effectively in a self-directed environment, are highly valued.

### BENEFITS:

Employees and dependents are eligible for medical, dental, vision, basic life insurance and disability insurance. Employees are enrolled in Washington State PERS and may enroll in deferred compensation plans. Employees will also receive eight hours of vacation leave and sick leave every month and twelve paid holidays throughout the calendar year.

### SALARY:

Clark Public Utilities' salary ranges are market based and established annually. With full competency in the role and satisfactory performance the target is midpoint within the established range.

Business Data Analyst: \$64,352 - \$79,700 - \$95,048

### HOW TO APPLY:

Please send your resume with a cover letter via email to [jobs@clarkpud.com](mailto:jobs@clarkpud.com). Resumes may also be sent to Clark Public Utilities, Human Resources Department, P.O. BOX 8900, Vancouver, WA 98668.

### Equal Opportunity Employer

*At Clark Public Utilities, we are committed to being a place where a diverse mix of talented people want to come, to stay and do their best work.*