



GIS/Joint Use Specialist

This full-time position reports to the GIS/Joint Use Manager and is located at the Operations Center, 8600 NE 117th Avenue, Vancouver, WA 98662. The work schedule is Monday through Friday, 7:30am to 4:30pm.

WHAT YOU WOULD DO:

- Process, review, and analyze joint-use attachment applications and invoices.
- Work with other internal departments to oversee and create make-ready designs.
- Coordinate make-ready designs, construction and billing between various internal departments, contractors and third parties.
- Communicate requirements with attachment applicants and perform field inspections to ensure compliance with attachment agreements and standards.
- Create joint-use project work orders and polygons in the GIS to maintain project statuses and insure timelines are being met.
- Maintain joint-use and other GIS data to ensure accuracy and consistency.
- Participate in the design, support, and maintenance of CPU's joint-use software applications.
- Develop and implement improvements to joint-use and as-built business processes and functions.
- Assist in the development, amendment, and administration of pole attachment agreements.
- Perform GIS queries, as-built editing and other GIS related duties as assigned.
- Attend training, and participate in meetings with other professionals to become and remain current in the joint-use and GIS fields.
- Maintain superior customer service and resolve issues as they arise.

QUALIFICATIONS:

A technical degree relating to engineering or GIS along with at least two years of GIS or joint-use related experience is preferred. Experience identifying communication and power line wires and other utility related facilities is also preferred. Electric utility experience is preferred. Experience with Microsoft Office products is essential. Experience working with datasets from databases or tables is preferred. Strong written and verbal communication skills are required along with strong interpersonal skills and customer service. Must have the ability to work independently and as a member or a team and possess a desire to suggest creative ideas and/or processes that leverage technical tools to improve other user's abilities to perform work duties and analyze data.

BENEFITS:

Employees and dependents are eligible for medical, dental, vision, basic life insurance and disability insurance. Employees are enrolled in Washington State PERS and may enroll in deferred compensation plans. Employees will also receive eight hours of vacation leave and sick leave every month and twelve paid holidays throughout the calendar year.

SALARY:

Clark Public Utilities' salary ranges are market based and established annually. With full competency in the role and satisfactory performance the target is midpoint within the established range.

GIS/Joint Use Specialist: \$72,353 – \$87,001 - \$101,648

HOW TO APPLY:

Please send your resume with a cover letter via email to jobs@clarkpud.com. Resumes may also be sent to Clark Public Utilities, Human Resources Department, P.O. BOX 8900, Vancouver, WA 98668.

Equal Opportunity Employer

At Clark Public Utilities, we are committed to being a place where a diverse mix of talented people want to come, to stay and do their best work.