



Senior Accountant I

This full-time position reports to the Accounting Manager and is located at the Electric Center, 1200 Fort Vancouver Way, Vancouver.

WHAT YOU WOULD DO:

Applies principles of accounting to moderately complex accounting functions.

- Establishes and maintains accounting records.
- Monitors and reviews compliance with generally accepted accounting principles and company procedures.
- Understands and adheres to organization's internal control structure.
- Assists in the preparation of financial and operating reports, analysis of financial information detailing assets, liabilities, revenues and expenses, and in compiling financial information to prepare entries to accounts.
- Directly involved in general ledger, budget and job cost systems.
- Performs account analysis and applies accounting theory.
- Other duties may be assigned.

QUALIFICATIONS:

Qualified applicants must have a Bachelor's Degree in Accounting and a minimum of five years' work experience in the accounting field. Demonstrated experience using Microsoft Office is required.

Applicant must be a self-starter with outstanding interpersonal skills including a customer service focus and flexibility. Demonstrates attention to detail, team collaboration skills and has strong written and oral communications skills. Must possess a proactive rather than reactive mindset, is self-directed with proven problem solving skills.

HOW TO APPLY:

Clark Public Utilities offers excellent benefits, an attractive wage, and company incentive programs. For confidential consideration, please forward your resume with cover letter via email to jobs@clarkpud.com. Resumes may also be sent to Clark Public Utilities, Human Resources Department, P.O. BOX 8900, Vancouver, WA 98668.

Equal Opportunity Employer

At Clark Public Utilities, we are committed to being a place where a diverse mix of talented people want to come, to stay and do their best work.