



## Student – GIS Technician Trainee

### WHAT YOU WOULD DO:

Work with GIS Technicians, GIS Analysts and Joint Use employees to perform tasks that will keep the GIS and Joint-Use departments current with daily tasks. Projects related to GIS and CAD may also be assigned which could include the following:

- Update system maps, feeder maps, one-lines, construction drawings and detail drawings.
- Incorporate as-built prints into the utility's GIS system.
- Scanning and filing completed as-built prints.
- Field check system maps for accuracy.
- Create and update CAD drawings as needed.
- Enter or update attachment permits in Verasset.
- Field check pole attachment and pole transfers for completeness.
- Create and update work orders to remove poles as needed.

This position reports to the GIS/Joint Use Manager and is located at the Operations Center, 8600 NE 117<sup>th</sup> Avenue, Vancouver, Washington. Working hours are dependent on school schedule.

### QUALIFICATIONS:

High school graduate, and must be enrolled in college majoring in an engineering or GIS program. Must have a basic understanding of electrical theory, and strong computer skills. Experience using Microsoft Word and Excel is desirable. Effective written and oral communications skills, along with strong organizational skills are required. Must be flexible, dependable and teamwork oriented. Must have a valid driver's license.

### PREFERRED EDUCATION/EXPERIENCE:

- Experience with ESRI ArcGIS a plus.
- Experience with AutoCad a plus.
- First or second year engineering or GIS student with a technical background preferred.

### HOW TO APPLY:

Clark Public Utilities offers excellent benefits, an attractive wage, and company incentive programs. For confidential consideration, please forward your resume with cover letter via email to [jobs@clarkpud.com](mailto:jobs@clarkpud.com). Resumes may also be sent to Clark Public Utilities, Human Resources Department, P.O. BOX 8900, Vancouver, WA 98668.

*CLARK PUBLIC UTILITIES is a customer-owned electric and water utility located in Vancouver, Washington. Our utility is committed to providing exceptional customer service, reliability, and efficiency.*

**Equal Opportunity Employer**