



Accounting Manager

WHAT YOU WOULD DO:

The Accounting Manager will provide effective supervision of accounting and payroll personnel and provide accounting and financial analysis to maintain effective business operations and other utility services by performing the following:

- Monitors compliance with generally accepted accounting principles including Governmental Accounting Standards Board (GASB) Statements and Interpretations and company procedures.
- Responsible for the financial analysis for all areas of the utility
- Compiles and analyzes financial information to prepare journal entries to accounts, such as general ledger accounts, documenting business transactions.
- Manages and reviews payroll processing function
- Responsible for general accounting system
- Establishes, modifies, documents, and coordinates implementation of accounting control procedures.
- Performs daily Treasury tasks.
- Analyzes financial records to forecast future financial position and budget requirements.
- Coordinates the preparation of the budget and financial forecasts.
- Coordinates and manages the preparation of the financial section of the Annual Report.
- Monitors and Reviews Grant Administration. Manages compliance with State and Federal Grant requirements including reporting and meeting with Grant program managers.

QUALIFICATIONS:

Bachelor's degree in accounting or business from four-year college or university. At least five years accounting and two years of supervisory experience required. Prefer two or more years' experience in electric utility accounting and at least one year accounts payable experience. Certified Public Accountant certification preferred. Must have demonstrated strong technical skills in accounting principles and standards including Governmental Accounting Standards Board (GASB) Statements and Interpretations. Must have basic knowledge of accounting for municipal utilities including utility policies, accounting procedures and internal/external reporting requirements. Must have treasury experience. Knowledge of Federal, State, County, and city tax regulations regarding accounts payable and receivable preferred. Must have the ability for micro and macro conceptualization of accounting issues with adequate problem follow-up. Must have direct accounting management experience and demonstrated experience supervising people and management of projects. Must be customer service focused and have outstanding interpersonal skills, creative, flexible, team-oriented and able to work with minimal supervision.

HOW TO APPLY:

Clark Public Utilities offers excellent benefits, an attractive wage, and company incentive programs. For confidential consideration, please forward your resume with cover letter via email to jobs@clarkpud.com. Resumes may also be sent to Clark Public Utilities, Human Resources Department, P.O. BOX 8900, Vancouver, WA 98668.

CLARK PUBLIC UTILITIES is a customer-owned electric and water utility located in Vancouver, Washington. Our utility is committed to providing exceptional customer service, reliability, and efficiency.

Equal Opportunity Employer