

Variable Refrigerant Flow (VRF) Retrofit

Project Information Form

For Commercial Locations



Instructions: Complete this form and submit it to the serving electric utility. **Boxes with bold outlines** indicate BPA requirements.
Incentive only available for retrofits and does not apply to new construction.

BUSINESS AND SITE INFORMATION

Business Name	Address
State	Zip

BUILDING INFORMATION

The building has 100,000 square feet or less conditioned building area.		<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)
Area conditioned by new VRF system was previously heated by either zonal or forced-air, electric-resistance heat as the primary heating source.		<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)
The building has electricity use data available for the previous year.		<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)
Building type (select one)	<input type="checkbox"/> Office <input type="checkbox"/> Retail <input type="checkbox"/> Grocery <input type="checkbox"/> Lodging <input type="checkbox"/> Warehouse <input type="checkbox"/> Food Service <input type="checkbox"/> Hospital <input type="checkbox"/> School <input type="checkbox"/> Residential Care <input type="checkbox"/> Assembly <input type="checkbox"/> Other (describe):	
Name of building area(s) not served by VRF (e.g. lobby)		
Existing HVAC system description:	<input type="checkbox"/> Electric Zonal <input type="checkbox"/> Multi-zonal Constant Volume <input type="checkbox"/> Variable Air Volume	Cooling Capacity (tons):
	Optional Additional Description and Ventilation Strategy (e.g. rooftop unit with electric heat, VAV with electric heat, packaged terminal AC units, etc.):	

NEW EQUIPMENT INFORMATION

VRF manufacturer	
VRF model number	
New Ventilation system description	Describe new system, including ventilation strategy (e.g. rates and the control logic):
Cooling Capacity (tons):	
VRF is a split-system heat pump with an inverter-driven outdoor compressor.	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)
VRF has inverter-driven or variable-speed indoor blowers.	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)
The VRF meets all applicable CEE Tier 1 or Tier 2 performance specifications for its Tier and size category (e.g., EER and COP).	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)

INSTALLER INFORMATION

Company Name	Total Installed Cost (before rebate) including equipment, labor, permit and tax
By signing this form, I confirm that the above information is correct to the best of my knowledge.	
Installer Signature	Date